

Northwest Louisiana Human Service District (NLHSD) – Region 7
Minutes of the Regular Meeting of
Monday, February 6, 2012
5:30 p.m.
1525 Fairfield Avenue; 5th Floor Conference Room – Shreveport, LA

The regular monthly meeting of the Board of Directors of the NLHSD was held on **Monday, February 6, 2012 at 5:30 pm**. The meeting was called to order by Marcelle Slaughter at 5:30 p.m.

Roll Call In Attendance: Jennifer Partain, Njeri Camara, Margaret Lowery, Fred Jones, Roland Pippin, Marcelle Slaughter, Jerri Lee, Dee Fowler, and Chris Nolen. Absent: David Melville. DHH Staff present: Russell Semon

Approval of the Minutes of January 23, 2012 as presented. Moved by Lee, seconded by Nolen to approve the Minutes of January 23, 2012. **Unanimously approved.**

President's Report/Comments – Red River and One Governor Appointee seats vacant.

There is a Quorum of the Board present to move business.

Review of Bylaws with discussion and clarity of quorum stipulations in various aspects of transacting board business. It was so noted that Governor Appointees Fowler and Nolen could discuss and give input but are ineligible to vote until such time as they have been commissioned by Gov. Jindal. Russell Semon reported the Gov. will commission all Gov appointee board members at the same time. Members are encouraged to seek appointee candidates for Red River and Gov. Appointee.

Adoption of Bylaws. Subsequent to noted editorial changes to be completed by Lowery the Bylaws were **Accepted and Approved.** Moved by Lowery, seconded by Pippin to adopt the Bylaws. **Unanimously approved**

Review of Policy Governance Manual. Subsequent to noted editorial changes to number references to be completed. Moved by Jones, seconded by Pippin to adopt the Governance Manual. **Unanimously approved**

Election of Officers. The Interim Chairperson Slaughter opened the floor for nominations and follows:

Chairperson – Moved by Lee, seconded by Jones to elect **Slaughter as Chairperson.** **Unanimously approved.**

Vice Chairperson – Moved by Camara, seconded by Pippin to elect **Jones as Vice Chairperson.** **Unanimously approved.**

Treasurer – Moved by Lee, seconded by Camara to elect **Lowery as Treasurer. Unanimously approved.**

Secretary – Moved by Lee, seconded by Pippin to elect **Camara as Secretary. Unanimously approved.**

Community Forum Planning – The Community Forum has been scheduled to be held on **Monday, February 27, 2012, from 3-5 p.m. in the Building E Auditorium of Louisiana Technical College** located at 2010 N. Market Street in Shreveport. **PSA to be crafted by OBH Communications Bureau**, Wendy Goad needs more detailed information of what to include in News Release. Russell Semon assigned to talk with Wendy Goad about **regional funds to support the refreshments**. Russell Semon and Njeri Camara will communicate regarding the **Forum Agenda**. OBH has administrative staff that should be able to help out with the **registration sign-in table**, as well as assist with securing the snacks. Index cards will be handed out to attendees to communicating questions and concerns.

All members of the Board will make an official report to the respective Parish Commissions/Police Jury to provide District and Board update prior to the Community Forum. Camara will pull together a report of all board activity and email out for talking points to the parish authorities.

Next meeting date of the Board will be **March 12, 2012** for Readiness Preparation

Date of Official Readiness Assessment Phase I tentatively set for **Monday, March 26, 2012.**

Announcements – Camara announced a Regional Behavioral Health Advocacy Training to be held on Monday, February 20, 2012 from 9:30 a.m. – 1:30 p.m. organized by local behavioral health advocates and facilitated by Mental Health America of Louisiana, at the Broadmoor Branch Shreve Memorial Library, 1212 Captain Shreve Drive in Shreveport.

No other business to be conducted, Moved by Lee, seconded by Jones for adjournment. **The meeting adjourned at 7:00 p.m.**

Respectfully submitted, *Njeri Camara*, Secretary